GITAM UNIVERSITY
DIRECTORATE OF EVALUATION

Application Form for
DEGREE / DIPLOMA CERTIFICATE
(Before or After Convocation)

Original ☐ **Duplicate** ☐

(Tick the appropriate box)

1. Name of the Candidate (as in SSC in Capital Letters)		
2. Parents	Father's Name in full	Mother's Name in full
3. Postal Address		
4. Phone No.	Mobile No:	Land Line (with STD Code):
5. e-mail Id		
PARTICULARS OF THE QUALIFYING EXAMINATION		
6. Program Particulars	Program / Branch / Period of study	
Note: Application submitted without photocopy of Aadhaar card will be rejected 7. Aadhaar No.		
8. Registered No & Year of Passing	Regd. No.	Month & Year of Passing
9. Provisional cum Consolidated Memorandum of Grades	Received ☐ (enclose a copy)	Not Received ☐
10. Whether the candidate applied earlier to any Convocation? If yes, give details		

11. **Fee Paid** : Fee can be paid through DD in favour of " CDL, GITAM University" payable at Visakhapatnam.

Challan No. / D.D.No. : Date : Bank :

Amount : In words :

Place:

Date: Signature of the Candidate

1. Attach 3 latest passport size photos of the Candidate. (*Do not staple the photos*)
2. All applicants must enclose a photocopy of (i) SSC or equivalent (ii) Provisional Certificate cum Consolidated Memorandum of Grades (PCMG) (iii) Aadhaar Card
3. **Applicants for PG Degree**: Enclose a photocopy of lower degree. In case, lower degrees are not issued by the University, candidates must submit an Affidavit as in Annexure - I.
4. **Applicants for Duplicate of Degree Certificate**: Enclose (i) Police Verification Certificate and (ii) Affidavit as in Annexure – II.